Pre-Employment Transition Services- Getting Started

PRE-ETS PROVIDERS

NOVEMBER 14TH 2018

Agenda

❑Process- Update

  ❑Key Points

❑Pre-ETS tools

  ❑Enrollment form, Guiding intake form, Curriculum, Billing

❑Contract Amendments and Formstack

❑Breakout groups- Collaborative brainstorming

Process- Update

Key Points

❏ Outreach- Connection to schools

❏ MRC Collaboration

❏ Who are the students- what documentation is needed?

❏ Internships

❏ Programming location and group/individual

Pre-ETS tools

❑Forms (Suggested- Not Required)
  ❑Enrollment form, Initial guiding form, Service Plan

❑Curriculum

❑Billing

Pre-ETS tools

□ Curriculum

◦ Key Practices:

- Start with a good discovery process

- Have curriculum that has tiers or levels (pre-ETS 1 and 2, pre-ETS start up and next steps, etc…)

- Have curriculum that is broken down by service (group and individual)
  ◦ Then by hour

- Flexibility- after school, weekend, open entry and exit

Pre-ETS tools- Curriculum

Challenges

- ❏ Still thinking in cohorts
  - ➤ Think about open entry/exit options
- ❏ Making participation in components dependent on "passing" others
  - ➤ No prerequisites
- ❏ Providers still only offering 3 of 5 services
  - ➤ Need all 5
- ❏ Lack of recruitment strategies
  - ➤ School, MRC and community
- ❏ Programming tiered based on age, not by needs
  - ➤ Considered by skill

Strengths

- ❏ Transportation being provided
- ❏ Some providers educating younger students on how to get work permits and all students getting overall employment law review
- ❏ Willingness to do programming at a variety of hours/meeting the student where they are at (school, home, weekends)
- ❏ Some providers discussing how social media impacts employment (creative programming)
- ❏ Curricula building in role playing when in groups to help students practice skills

Pre-ETS tools

❑What might change….

◦ The number of students served

◦ Slots

◦ The wages/stipends (no gift cards)

◦ Service should be the same for PE and VR

Pre-ETS tools

❑Billing- Cost Reimbursement

   ❑CR Invoice Report

   ❑Personnel Summary Report

Process- Update

Contract Amendments and Formstack

Breakout groups- Collaborative brainstorming

Questions: (take notes and report out)

❑ How are you thinking about working with more students?

❑ What will be the challenge with this new model?

❑ How will you have group programming and individualize the model?

❑ What support or TA would be helpful?

Thank you! Questions?

WEBSITE:

HTTPS://WWW.MASS.GOV/SERVICE-DETAILS/PRE-EMPLOYMENT-TRANSITION-SERVICES-PRE-ETS-0

PROVIDER INTERNAL RESOURCE PAGE:

HTTPS://WWW.MASS.GOV/SERVICE-DETAILS/PRE-EMPLOYMENT-TRANSITION-SERVICES-INFORMATION-FOR-PROVIDERS